

D.A.V. Public School, Airoli
Minutes of PTA meeting – I
2023-24

Date: 24th June 2023

Venue : 3rd Floor Hall

Time: 10:00 am

Agenda

- To complete the process of formation of PTA Executive committee 2023-24.
- Duties & Functions of Association.
- Roles & Responsibilities of PTA – 2023-24.
- Attendance : 17

Proceedings:-

- Parents were welcomed for PTA 2023-24.
- Meeting started with PPT displaying achievements & activities of the school.
- Chairperson, Principal Mrs. Suman Pradhan, oriented parents about the objectives, selection process and Roles & Responsibilities of PTA.
- Selection process was followed as per Maharashtra Educational Institutions - Rules & Regulations.

Criteria for selection of members :-

- ✓ Caste – SC/ST/OBC – 1 member (OBC)
- ✓ Women – 50% members
- ✓ General – Remaining members
- ✓ One member from each Std.

- From the selected members, nominations for Vice Chairperson was accepted. The members introduced themselves and the member with highest votes was elected as **Vice - Chairperson**.
- Nomination for Vice-Chairperson
 1. Dr. Ashwini Bhole – 12 votes
 2. Mr. Anand Yadav – 8 votesDr. Ashwini Bhole received majority votes, hence was elected as **Vice-Chairperson**.
- From the selected members, nominations for Joint secretary were accepted and as only one member nominated, Dr. Bindu Yadav and hence was elected as **Joint - Secretary**.
- From teachers one **Secretary** was selected.
- From teachers one **Joint - Secretary** was selected.
- Parent representative from each available Std.
- No parent from Std. II, Std. III and Std. IX was present, so the election process for these Std's will be conducted later.
- Teacher representative from each Std.
- Committee list was signed by all the members with their E-mail Id and mobile no.

❖ **Chairperson concluded the meeting by thanking all the members and parents present.**

SECRETARY : Balu (Mrs. Balvinder Chumber)